**MINUTES**

**BOARD FOR PROFESSIONAL ENGINEERS**

**Date:**  May 11, 2023

**Time:** 9:30 a.m.

**Place:** 1100 N. Eutaw Street

 Baltimore, MD 21201

Access Using Video Conferencing

 Meet.google.com/ipm-pxny-hej

 Phone: 1-484-416-2276

 PIN: 201 307 165#

**Present:** Howard (Skip) Harclerode, P.E., Chairman

 David Mongan, P.E., Vice Chairman

 Sallye Perrin, P.E., Secretary

Karl Rickert, P.E

 Pastor Farinas, P.E.

**Others Present:** Zevi Thomas, Executive Director

 Kimberly Smith Ward, AAG, Counsel to the Board

 Ruby Courtney, Board Administrator

 Dara Moore, Administrative Specialist

 Dorian Price, Administrative Specialist

 Danielle Anderson, Web Content and Outreach Coordinator

 Michael Kowalski

**Absent:** Edward Hubner, P.E.

 Raquel Meyers, Assistant Executive Director

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**CALL TO ORDER**

Chairman Harclerode called the meeting to order at 9:36 a.m.

**APPLICATIONS APPROVED BY THE BOARD**

Motion (I) was made by Ms. Perrin, seconded by Mr. Farinas and unanimously carried to approve 22 applications for reciprocity, one applicant for PE Licensure by Transfer of Grades and 19 applications for the Principles and Practice of Engineering Examination. That same motion included denying one application for PE licensure by reciprocity and one application for the Principles and Practice of Engineering Examination due to insufficient engineering work experience.

**Applications for PE Licensure by Reciprocity are as follows:**

Bychowski, James A. (61064) Mahmood, Shadab (61074)

Diebold, Robert J. (61065) Miller, Casey L. (61075)

Dunlap, Matthew L. (60941) Pittsnogle, Brad A. (61076)

Gebremariam, Kibreab (61066) Saha, Alok K. ((61077)

Girard, David C. (61067) Sarcinello, Andrew P. 61078)

Goodhead, Simon P. (61068) Sebbata, Yassine (58627)

Greenwood, Douglas (61069) Seeton, Colton C. (61079)

Jainaga, Ignacio Perez (61070) Sharma, Shubham (53502)

Jean-Pierre, Frisner (61071) Theodosiou, Eleni (61080)

Kashani, Jamshid (61072) Walker, Charles D. (61081)

LaFrance, Danielle M. (61073) Wang, Yanling (61082)

**Applications for PE Licensure by Transfer of Grades are as follows:**

Pepin, Gage L. (61083)

**Applications for the Principles and Practice of Engineering Examination are as follows:**

Aboud, Georges F. Rai, Milan K.

Barzin, Behzad Sanders, Emerson H.

Bounds, Ryan C. Scalabrin, Ernest

Gallman, Jamila S. Smith, Jamison L.

Ilogu, Lotachukwu Tate, Courtney J.

Louis, Narom Van, Tuan

Luu, Jason H. Van Meter, Christopher

Maines, Erin O. Yee, Karl

Montalvo, Hugu F. Zierhoffer, Michael R.

Peles, Kristina M.

**ACTION ON MINUTES**

Motion (II) was made by Mr. Farinas, seconded by Ms.Perrin, and unanimously carried by the Board to approve the minutes of the April 13, 2023 Board meeting as submitted.

**NEW BUSINESS**

**Report from the NCEES Interim Zone Meeting**

Ms. Perrin provided a general report on the motions that will be addressed at the NCEES Annual meeting being held August 15-18, 2023 in Boston, MA. Ms. Perrin mentioned there is concern over changes stemming from the Uniform Procedures and Legislative Guidelines (UPLG) Committee and that the Board should discuss these motions before voting. The Board agreed that this Board should review the motions which they should receive within the next two weeks and have ready to discuss at the July 13, 2023 Board meeting.

Ms. Perrin also reported that Davy McDowell will be taking over for David Cox as the Chief Executive Officer for NCEES. She also shared that she gave the Maryland report at the Northeast Zone meeting and introduced Mr. Thomas as the PE Board’s new Executive Director.

The Maryland Board offered as a group to host the NCEES Zone meeting in 2027. The 2024 Zone meeting will be hosted by DC, the 2025 Zone meeting will be hosted by MA, the 2026 Zone meeting will be hosted by NY and the 2028 Zone meeting will be hosted by PA.

Ms. Perrin suggested hosting the proposed 2027 meeting in Baltimore in proximity to the Inner Harbor or Harbor East.

Ms. Perrin mentioned that each state is dealing with education requirements for the exams differently and that there was little discussion on the Washington Accord.

Mr. Rickert mentioned the financial concerns since monies collected from the FE and PE exams have declined since the exams transitioned to computer-based testing (CBT). It was also stated that many applicants are dissatisfied with the CBT format. .

**Appearance of a PE Denied Exam Applicant**

A PE exam applicant (mechanical) appeared before the Board to appeal being denied to take the exam. He explained he worked for a company for seven years but did not work under the supervision of a licensed Professional Engineer. He was granted 2 years for the samples of work he submitted in lieu of a PE endorsement after submitting eight samples of his work. The applicant explained the task he performed while at that company, but he no longer works there and additional samples from his time with this company have been difficult to obtain.

Chairman Harclerode explained what the Mechanical Board member was looking for was the processes he did prior to inputting information in a computer program. The applicant stated he did submit that previously. The Board informed the applicant that his application will be discussed in Executive Session but no decision will be made without the input from the Mechanical Board member.

**OLD BUSINESS**

**Policies and Guidelines for Processing Applications**

**Washington Accord** – Ms. Perrin suggested the Board keep the same process and continue to only accept the original seven signatories of the Washington Accord

**Credit for Education Under Option D** – Defer to June 2023 meeting

**Requiring the FE Exam Under Option D** – Defer to June 2023 meeting

**CONTINUING PROFESSIONAL COMPETENCY (CPC) COMMITTEE REPORT –**

Motion (III) was made by Ms. Perrin, seconded by Mr. Farians, and unanimously carried by the Board to approve the CPC Provider application of Accurate Infrastructure Data, Inc. t/a A[l] DATA.

Ms. Perrin asked about the renewal process for approved providers. Ms. Courtney stated the process was very detailed and was not sure of how this project could be accomplished. Mr. Thomas added that after he reviewed the current list of approved providers he identified a few redundancies. Given his background in continuing education he looks forward to sharing a few ideas for streamlining this process.

**REPORT FROM ETHICS COMMITTEE**

Mr. Thomas inquired if the Board will consider using a text-to-speech application if Mr. Hubner is not able to do the voice over for the Board sponsored Ethics course.

**REPORT FROM EXECUTIVE DIRECTOR**

Mr. Thomas reported he attended a webinar on exam development presented by Jason Gamble, PE and that a full presentation would be offered during NCEES Annual meeting. He stated a short version of the presentation could be viewed by logging into My NCEES.

Mr. Thomas emphasized reviewing the motions that will be discussed at the NCEES Annual meeting and being prepared to discuss at the July 13, 2023 Board meeting.

Mr. Thomas also reminded the Board that the Newly Licensed Engineers’ Ceremony sponsored by Maryland Society for Professional Engineers (MSPE) taking place on Wednesday, May 17, 2023.Chairman Harcleorde was attending. Mr. Rickert volunteered to attend as well. Approximately 45 newly licensed engineers will be attending. Chairman Harclerode recalled that this ceremony started in 2004 with only eight newly licensees in attendance.

Lastly, Mr. Thomas reported that today is Commissioner Greg Morgan’s last day as head of the O&P Division and that a new Commissioner will start next week.

**REPORT FROM BOARD COUNSEL**

Ms. Kimberly Smith Ward introduced herself to the Board. She attended the meeting in place of our assigned Board Council, Jessica Praley.. Ms. Smith Ward had no additional report.

**CORRESPONDENCE –** Dealt with at the beginning of the meeting

**APPLICATIONS APPROVED ADMINISTRATIVELY FOR RECIPROCITY**

There were 57 applications, supported by NCEES Model Law Engineer records that were administratively approved for licensure.

**EXECUTIVE SESSION**

Motion (IV) was made by Mr. Farinas, seconded by Ms. Perrin and unanimously carried to enter Executive Session at 10:20: a.m. at Meet google.com/ipm-pxny-hej or by phone 1-484-416-2276 (PIN 201 307 165#). This session was permitted to be closed pursuant to General Provisions Article, Annotated Code of Maryland, §3-305(b) (7).  Upon completion of the session, the Board reconvened its public meeting at 11:00 a.m.

**COMPLAINT COMMITTEE**

Mr. Rickert reported on the status of complaints discussed by the Complaint Committee May 11, 2023y 11, 2023

16-PE-22 Pre-charge. Remain on report for tracking purposes only

18-PE-22 Pre-charge. Remain on report for tracking purposes only

02-PE-23 Pre-charge. Remain on report for tracking purposes only

08-PE-23 Pre-charge. Remain on report for tracking purposes only

10-PE-23 Pre-charge. Consent Order Signed. Fine paid. Recommend Close

12-PE-23 Pre-charge. Remain on report for tracking purposes only

13-PE-23 Pre-charge. Remain on report for tracking purposes only

14-PE-23 Complied with audit. Recommend close

15-PE-23 Pre-charge. Remain on report for tracking purposes only

16-PE-23 Pre-charge. Remain on report for tracking purposes only

17-PE-23 Pre-charge. Remain on report for tracking purposes only

18-PE-23 Pre-charge. Remain on report for tracking purposes only

19-PE-23 Pre-charge. Remain on report for tracking purposes only

21-PE-23 Response due April 23, 2023- No response received

23-PE-23 Pre-charge. Remain on report for tracking purposes only

24-PE-23 Pre-charge. Remain on report for tracking purposes only

25-PE-23 Unemployment. Recommend Close

26-PE-23 Investigating

27-PE-23 Pre-charge. Remain on report for tracking purposes only

28-PE-23 Pre-charge. Remain on report for tracking purposes only

29-PE-23 Pre-charge. Remain on report for tracking purposes only

30-PE-23 Pre-charge. Remain on report for tracking purposes only

31-PE-23 Pre-charge. Remain on report for tracking purposes only

32-PE-23 Pre-charge. Remain on report for tracking purposes only

33-PE-23 Pre-charge. Remain on report for tracking purposes only

The Board discussed ten applications for reinstatement and several audit reviews. The Board will have the Executive Director reach out to some of the applicants for reinstatement whose licenses lapse for two or more licensing periods and were not licensed in any other state or US territory to determine if they worked in the field of engineering during that period. The Executive Director will report his findings to the Board. The other applicants for reinstatement will be sent a letter giving them an option to apply as new applicants (will have to take the PE exam again),or (1) complete two upper-level college engineering courses acceptable to the Board. (2) secure full-time employment under a PE for at least a period of one year.

Motion (V) was made by Ms. Perrin, seconded by Mr. Farinas and unanimously carried to accept the recommendations of the Complaint Committee.

**REINSTATEMENT APPLICATIONS**

The applications for reinstatement were discussed during the Executive Session.

**OTHER BUSINESS**

Chairman Harclerode mentioned he is going to be presented with the NCEES Presidents Award at the Annual meeting.

It was also mentioned that under the new Governor’s policy, Board members are allowed to testify before the General Assembly in support, or against legislative bills, but only as subject matter experts, not directly advocating as Board members. The Board can also issue a letter in support of proposed legislation introduced by professional associations.

The next Board meeting is scheduled for Thursday, June 8, 2023.

**ADJOURNMENT**

Motion (VI) was made by Mr. Rickert seconded by Mr. Farinas and unanimously carried to adjourn the meeting at 11:06 a.m.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ With Corrections                   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Without Corrections

Signed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

                  Board Chairman