**MEMORANDUM**

**\*\*Revised\*\***

Date: October 4, 2023

To: All Board Members

From: Ruby Courtney, PE Board Administrator

Re: Board Meeting

**October 12, 2023 at 9:30 a.m.**

**1100 N. Eutaw Street, Baltimore, MD 21201**

Access Using Video Conferencing

https:/meet.google.com/ipm-pxny-hej

                          Phone: 1-484-416-2276

Pin:  201 307 165#

**AGENDA**

1.   Call to Order

2.   Review of Reciprocity and Exam Applications

3.   Approval of the September 14, 2023 Meeting Minutes

4. Appearance of a Denied PE Exam Applicant (Civil)

5.   New Business

- Report from Joint Chairs Meeting

- Administrative Fee for Detailed Review of CPC Audits

6. Old Business

- Criminal Convictions

- Overlapping Practice Guide (MD State Architect’s Board Handbook)

7.   Report from the Continuing Professional Competency (CPC) Committee

8. Update from Ethics Committee

9.  Report from Executive Director

10. Report from Board Counsel

11.  Correspondence

12.  Executive Session

13.  Other Business

- Next Meeting November 9, 2023

14.  Adjournment

\*\*\*\*A PORTION OF THIS MEETING MAY BE CLOSED PURSUANT TO GENERAL PROVISIONS ARTICLE, ANNOTATED CODE OF MARYLAND §3-305 (b)

**Please silence the ringers on your cell phones before entering the meeting.**

IF YOU ARE UNABLE TO ATTEND THE ABOVE MEETING, PLEASE NOTIFY THE OFFICE PRIOR TO THE MEETING DAY.  IN THE EVENT THAT THERE WILL NOT BE A QUORUM, THE BOARD MEMBERS CAN BE NOTIFIED AHEAD OF TIME THAT THE MEETING CANNOT BE HELD.

cc: Zevi Thomas, Executive Director

Matthew Venuti, Assistant Attorney General