MARYLAND BOARD OF ARCHITECTS

BUSINESS MINUTES

DATE: May 25, 2022

TIME: 11:00 am

PLACE: 1100 N. Eutaw Street

5th Floor Conference Room

Baltimore, MD 21201

JOINING IN: Virtual

Video Conference – meet.google.com/cmp-vqnj-zic

 Phone: (US) + 1 617-675-4444‬ PIN: 288 794 295 7044‬#‬‬

PRESENT: Paul Edmeades, Chair

 Cynthia Shonaiya, Vice Chair

Stephanie Hopkins, Consumer Member

Douglas Polt, Architect

 Mark Flemming, Architect

 Gary Ey, Consumer Member

 Kevin Sneed, Architect

LABOR OFFICIALS AND STAFF PRESENT:

Zevi Thomas, Executive Director

Jessica Praley, Legal Counsel

Kenneth Sigman, Legal Counsel

Gregory Morgan, Commissioner, O & P Department

 Kausar Syed, Deputy Commissioner, O&P Department

 Noraida Lozano, Board Administrator

OTHERS PRESENT: Suzanne Frasier, Professor of architecture, Morgan State

CALL TO ORDER:

Paul Edmeades, Chair, called the Business meeting of the Maryland Board of Architects to order, virtually, at 11:06 a.m.

APPROVAL OF THE MINUTES

The members reviewed the minutes of the Business meeting held on April 27, 2022. Motion (I) was made by Ms. Hopkins, seconded by Mr. Flemming, and unanimously carried by the Board to approve the minutes with corrections.

COMPLAINT COMMITTEE REPORT

Mr. Ey presented the following report on behalf of the Complaint Committee:

03-AR-21 - No change (Trial Date May 31, 2022)

10-AR-21 - No change

Motion (II) was made by Mr. Sneed seconded by Ms. Hopkins and unanimously carried out to accept the Complaint Committee report.

APPLICATIONS FOR ARCHITECTURAL REGISTRATION EXAM (A.R.E.)

Chair Edmeades presented the report for the Applications for Architectural Registration Exam (A.R.E.).

 There were eight (8) A.R.E. applications administratively approved:

 BRITTON, JARED LABOSKY, CHRISTOPHER

 KANTAK, ANUSHKA LEEDS, JENNIFER

 BOUN, SANDRA LI, JUANITA

 ENZ, ALICE CANTARELLA, AMANDA

 There were two (2) A.R.E. applications approved by the Board:

 TOBY, STEVEN CARTLIDGE, CAITLYN

APPLICATIONS FOR RECIPROCITY

 GONNELLA, BRYAN - Pending

Motion (III) was made by Mr. Flemming seconded by Mr. Sneed, and unanimously carried to approve ten (10) A.R.E. and one (1) pending reciprocal application.

While reviewing the reciprocal application, Chair Edmeades stated the candidate did not meet the MD requirements for 10 years of work experience hours. Ms. Shonaiya and Mr. Sneed noticed that the candidate has a 10 years gap from the date he graduated to the date he reported his AXP hours. Ms. Shonaiya sought Ms. Praley’s advice if the application can be put in pending status and request the candidate to submit additional work experience hours to which Ms. Praley agreed.

OLD BUSINESS

Chair Edmeades checked with Ms. Praley on the status of Sunset. Ms. Praley stated that

there was no update. She only mentioned that the Sunset has to restart the process at the appropriate time in the next session. Mr. Ey updated the Board that he already reached out to NCARB for their support. Chair Edmeades stated that it will be discussed at the Annual Meeting.

 Commissioner Morgan shared updates about the Sunset extension. He also shared a brief history of the Sunset issue. He reassured the Board that the team is working hard on it and there should not be anxiety or concerns. He stated that they are going to write a letter to NCARB for their support and address it to the higher level of the state legislature.

 Chair Edmeades mentioned that he will discuss with Mr. Thomas the submission of the NCARB form for the voting delegates to the Annual Meeting. Chair Edmeades suggested Mr. Sneed be the primary voting delegate and Mr. Flemming as the alternate delegate which they both accepted and was agreed upon by the Board.

 Chair Edmeades opened the discussion about the candidates for the 2 positions on NCARB Board. For the position of Secretary, Mr. Ey, Mr. Sneed, Ms. Shonaiya and Chair Edmeades shared their comments and agreed that their preferred candidate would be John Patrick Rademacher as opposed to Richard McNeel. Also, between Edward T. Marley and David Hornbeek, for the Treasurer, Chair Edmeades and Mr. Ey were in favor of Mr. Marley while Ms. Hopkins shared her opinion and positive comments in support of David Hornbeek to which Ms. Shonaiya agreed.

 Chair Edmeades followed up with Mr. Thomas about the ARE application form update. During the discussion, Ms. Shonaiya and Chair Edmeades agreed and recommended that EESA be removed from the Matrix and be included in letter A since per their understanding an EESA evaluation is considered equivalent to a NAAB degree. Mr. Thomas agreed to have it updated and posted on the website.

 Ms. Praley shared with the Board that after a couple of meetings and discussion with Mr. Thomas about the IPAL program a memo will be prepared for the Board’s review. Chair Edmeades referenced the Matrix # 1 footnote where the IPAL program can be included in the application. Ms. Shonaiya made a clarification if the IPAL program could be considered under the case-to-case basis to which Chair Edmeades and Ms. Praley agreed.

 Chair Edmeades asked Mr. Thomas to discuss the application form with him before posting it on the website.

Chair Edmeades announced that there is a virtual NCARB meeting on May 26th at 4:00 pm. regarding the resolution he presented at the Annual Business Meeting.

NEW BUSINESS - NONE

CORRESPONDENCE

 Chair Edmeades recommended and Ms. Praley agreed that the candidate who is a veteran of the Armed Forces, asking for an exemption for a degree requirement should apply under the usual categories for those who do not have an architecture degree. Ms. Hopkins suggested that a more customized letter be sent to those candidates who are US veterans and those who do not hold a degree in architecture. Chair Edmeades agreed to her offer of emailing a draft letter that the Board can amend.

 Chair Edmeades considered that the “test fit for a building” is a part of the definition of the architecture referencing §3–302 of the MD Statute and therefore should be licensed in MD. Ms. Praley agreed.

 Motion (IV) was made by Mr. Flemming, seconded by Mr. Sneed and unanimously carried out to approve for staff action on both correspondences.

EXECUTIVE DIRECTOR’S REPORT

 Mr. Thomas reiterated that the ARE Matrix will be updated on the website as discussed. He reported that he was in touch with NCARB about the Board’s Sunset extension. He also mentioned that he and Ms. Praley will have a meeting with representatives from NCARB in the coming weeks.

 He shared with the Board that during a recent NCARB webinar the topic of providing additional examination time for candidates that English is a second language was discussed and this is likely a topic the MD board will need to address in the near future.

 Mr. Sneed commented that he believes it has been established before by NCARB to give additional time to candidates with disabilities. Mr. Thomas elaborated that this is separate from those with medical conditions. This is strictly on the basis of language proficiency.

COUNSEL’S REPORT

 Ms. Praley updated the Board that there will be a transition in the Board Counsel. She introduced Mr. Kenneth Sigman as the new Board Counsel for the Board of Architects; however, Ms. Praley stated she will remain with the Office of the Attorney General for the Labor Department and will still be around to assist Mr. Sigman with the Board during this transition.

 The Board welcomed Mr. Sigman as he introduced himself working as a Legal Counsel in the Attorneys General Office for 2 years and 20 years prior in private practice and has represented other Boards & Commissions.

ADJOURNMENT

There being no further business to discuss, Motion (V) made by Ms. Shonaiya, seconded by Mr. Ey, and unanimously carried to adjourn the meeting at 12:27 p.m.

The next Board Meeting will be on June 29, 2022, Wednesday at 11 am.

\_\_\_\_X\_\_\_\_ With Corrections \_\_\_\_\_\_\_\_\_ Without Corrections

 \_\_Signature on File\_\_ 08/23/2022

 Paul Edmeades, Chair Date: