Maryland Board of Architects

Business Meeting Minutes

DATE: December 14, 2022

TIME: 11:00 AM

LOCATION: 1100 North Eutaw Street

5th Floor Conference Room

Baltimore, MD 21201

**Video conferencing via:** [**https://meet.google.com/cmp-vqnj-zic**](https://meet.google.com/cmp-vqnj-zic) **By Phone: (US) +1 320-377-9655‬ PIN:**

MEMBERS PRESENT: Paul Edmeades, Chair

Cynthia Shonaiya, Vice Chair

Mark Flemming, Architect

Gary Ey, Consumer Member

Kevin Sneed, Architect

Douglas Polt, Architect

**ABSENT:** Stephanie Hopkins, Consumer Member

STAFF PRESENT: Zevi Thomas, Executive Director

Raquel Meyers, Assistant Executive Director

Kenneth Sigman, Board Counsel

Andrew Brouwer, Board Counsel

[Noraida Lozano](mailto:nsblozano@gmail.com), Board Administrator

OTHERS PRESENT: Gary Kerr, Reciprocal License Applicant

# **Call to Order**

Paul Edmeades, Chair, called the Business Meeting of the Maryland Board of Architects to order, held at 1100 North Eutaw Street, 5th Floor Conference Room Baltimore, MD 21201 at 11:06 am.

**Approval of Minutes**

The members reviewed the minutes of the Business Meeting held on October 26, 2022. Motion (I) was made by Mr. Flemming, seconded by Mr. Ey, and unanimously carried out by the Board to approve the minutes with corrections.

# **Complaint Committee Report**

Mr. Ey presented the following report on behalf of the Complaint Committee:

**03-AR-21** - No Change still awaiting the official documentation from the court

**06-AR-22** - Opened May 19, 2022- Waiting for a Consent Order

**07-AR-22** - Opened May 19, 2022- Waiting for the paperwork to be signed

**08-AR-22** - Opened May 19, 2022- Waiting for the paperwork to be signed

Motion (II) was made by Mr. Sneed, seconded by Mr. Polt, and carried out by the Board to accept the Complaint Committee Report.

# **Review of Applications**

# **Applications for Architectural Registration Exam (A. R. E.)**

Chair Edmeades presented the report for the Applicants for Architectural Registration Exam (A.R.E.)

There were **six (6)** A.R.E. applications administratively approved:

**Pryor, Julia Acker, Milica**

**Majidi, Nusheen Dunkwu, Ashley**

**Omidvar, Ava Obioha, Chukwuemeka**

There were **two (2)** A.R.E applications approved by the Board:

**Bihani, Prachee Sobboh, Alexandria**

# **Applications for Reciprocity**

There were **four (4)** reciprocal applications approved by the Board:

**Dunbar, Laura Kerr, Gary**

**McNulty, Ryan Skulley, Christopher**

During the review of ARE applications, Chair Edmeades asked Counsel Sigman if a spouse (wife) could be a character reference which he noticed from one of the ARE applications. Mr. Sigman clarified that it is not permissible as it wasn’t included in the description mentioned in the MD Statute.

The Board agreed to hold **two (2)** ARE applications, one for conduct questions verification and the other one for EESA evaluation completion.

Motion (III) was made by Mr. Polt, seconded by Mr. Sneed and unanimously carried out to approve **eight (8)** A.R.E. applications and **four (4)** reciprocities, with **two (2)** pending ARE applications and **one (1)** ARE denial who needs a foreign degree evaluation.

# **Old Business**

**Sunset - No Update**

**Revision of ARE Application**

Mr. Sigman and Chair Edmeades requested Mr. Thomas to have the revision of the ARE application re-typed/re-done if the original word document is no longer available to which Mr. Thomas agreed.

**Committee Report**

**DEI**

Chair Edmeades suggested that the DEI committee meet to coordinate outreach with the Baltimore Chapter of the AIA and Morgan State University to which Ms. Shonaiya and Mr. Sneed agreed.

**Board Responsibilities to MD Law**

Mr. Ey updated the Board that he’s still working on the report. He will be meeting with Mr. Flemming early next year to finalize the draft. He agreed with Mr. Edmeades to share a draft copy with the Board.

**Code Officials**

Mr. Polt agreed with Mr. Edmeades to table the Code Officials report for the January meeting next year since Ms. Hopkins was not present.

# **New Business**

Mr. Edmeades discussed with the Board the Regional Summit which will be held in Hawaii on March 2, 2023. The following attendance was confirmed:

Edmeades – Yes, Region II Funding Flemming - Yes (Will request Region II Funding)

Polt - No Hopkins - Yes, as per Chair Edmeades (Public Member Funding)

Shonaiya - Yes (NCARB) Meyers - Yes (NCARB Funding)

Sneed - Yes (NCARB) Brouwer - Will confer with the Supervisor

Ey - Yes (Region II NCARB) Thomas - No

Mr. Ey confirmed that the Meeting Calendar for 2023 doesn’t have conflicts with the NCARB schedule.

# **Correspondence**

# After a brief discussion about an inquiry on reusing another architect’s design/drawings, the Board decided to assign Mr. Brouwer to draft a letter in response to Mary Lyttle as they unanimously believe this issue is not under the Board’s jurisdiction and might need legal advice outside the Board.  Mr. Brouwer agreed and he said a copy would be furnished to Chair Edmeades when he sends it to Mr. Thomas.

# **Executive Director’s Report - None**

# **Board Counsel’s Report**

Mr. Sigman reported that the decisions from the complaint hearings held last November has been drafted and will be out shortly.

**Other Business**

Mr. Sneed requested a discussion about NCARB's change of board governance. Chair Edmeades suggested discussing it at the January 25 meeting next year since the Board will finalize the Resolution in April.

# **Adjournment**

There being no further business to discuss, Motion (IV) was made by Mr. Polt, seconded by Mr. Ey and unanimously carried out by the Board to adjourn the meeting at 12:37 pm.

The next Board Meeting will be on January 25, 2023, Wednesday at 11:00 am

\_\_\_\_\_\_ With Corrections \_\_\_**X**\_\_\_ Without Corrections

**(Signature on File) January 26, 2023**

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**Paul Edmeades, Chair Date**