

Record of Education Form

Complete the information below then read the delivery instructions at the bottom of this form.

Your Name: _____

Major Field of Engineering _____

Exam Type: P.E. _____

INSTRUCTIONS: List the names of the colleges/universities attended and the type of degrees earned and the date of graduation. For each approved U.S. institution or unapproved U.S. institution, an official transcript must be sent to the Board’s office directly from the college/university. Transcripts marked “issued to student” will not be accepted. For each unapproved institution not located in the U.S., you must provide an official course-by-course evaluation sent directly from the evaluation company to the Board’s office. See www.ncees.org or www.naces.org for a list of evaluation companies. **The Board will only accept evaluations from companies that obtain transcripts directly from the institution.** A photocopy of your foreign transcript must also be sent to the Board’s office.

Name of College(s)/University(ies)	Degree	Graduation Date

Send the completed form via one of the following options:

Email: (a) dloplproengineerexam-labor@maryland.gov for P.E. exam **or Mail:** Board for Professional Engineers, 1100 N. Eutaw Street, Room 121, Baltimore, MD 21201