



STATE OF MARYLAND  
 DEPARTMENT OF LABOR  
 DIVISION OF OCCUPATIONAL AND PROFESSIONAL LICENSING  
 REAL ESTATE COMMISSION OF MARYLAND  
 100 S. CHARLES ST., TOWER 1 BALTIMORE, MD 21201  
 MREC e-mail [d1mrec-labor@maryland.gov](mailto:d1mrec-labor@maryland.gov) <http://www.labor.maryland.gov/license/mrec/>

DO NOT WRITE IN THIS  
 SPACE RECEIVED \_\_\_\_\_  
 APPROVED BY \_\_\_\_\_  
 NO FEE

**APPLICATION FOR REAL ESTATE BRANCH OFFICE  
 MANAGER, TEAM LEADER AND DESIGNATION  
 CHANGE**  
**NO FEE - THE BROKER MUST SIGN**  
**NO TYPED SIGNATURES**

**INSTRUCTIONS**

ALL REAL ESTATE BRANCH OFFICE MANAGERS, TEAM MEMBERS AND DESIGNATION CHANGES OF A CURRENT LICENSEE IN GOOD STANDING MAY BE PRESENTED IN THIS FORM OR ON-LINE TO THE REAL ESTATE COMMISSION.

I, \_\_\_\_\_  
 PRINT NEW BRANCH MANAGER /TEAM LEADER NAME REGISTRATION NUMBER

Hereby make application to the Real Estate Commission of Maryland this \_\_\_\_\_ day of \_\_\_\_\_  
 20\_\_\_\_ for a change to my real estate license as indicated below.

**TYPE OF CHANGE (please check box)**

Branch Office Manager  Team Leader  No Longer Team Leader

Broker or Agent Name: \_\_\_\_\_ Registration #: \_\_\_\_\_

Designation Change: Commercial  Residential

Signature: \_\_\_\_\_

**SECTION I  
 BRANCH OFFICE MANAGER CHANGE**

Current Branch Office Manager Name: \_\_\_\_\_ LICENSE NUMBER: \_\_\_\_\_

NEW MANAGER NAME : \_\_\_\_\_ BUSINESS TELEPHONE NUMBER: \_\_\_\_\_

BRANCH OFFICE ADDRESS: \_\_\_\_\_  
 NUMBER AND STREET BROKER'S REG NO. & BRANCH NO.

CITY COUNTY STATE ZIP CODE

I acknowledge that \_\_\_\_\_ REGISTRATION#: \_\_\_\_\_  
 PRINT FULL NAME (AGENT)

IS THE NEW BRANCH OFFICE MANAGER / TEAM LEADER/CHANGED DESIGNATION OR NO LONGER TEAM LEADER. (PLEASE CIRCLE ONE)

Broker's Registration Number: \_\_\_\_\_ Name of Company: \_\_\_\_\_

Broker's Name as It Appears on License: \_\_\_\_\_

Broker's Signature: \_\_\_\_\_ Date: \_\_\_\_\_