

**To: Elevator contractors, 3<sup>rd</sup> party inspectors, building owners & reps.**

**From: R. Kaese Dillman Chief Elevator Inspector**

**Subject: Placed Out of Service (decommissioning of a unit)**

**Below are the code requirements to place a unit out of service long term or permanently. The A17.1 section pertains to elevators/escalators/dumbwaiters/material lifts and the A18.1 section pertains to platform lifts and stairway chairlifts. Once the work has been completed the customer shall schedule a state inspector to visit the location to verify the work is per code. If so then the status with in our data base will be updated to reflect inactive/sealed and no further tests or inspections will be required.**

### A171. Elevators/Escalators/Dumbwaiters/Material Lifts

#### **8.11.1.4 Installation Placed Out of Service.**

Periodic inspections and tests shall not be required when an installation is placed “out of service”

(a) as defined by the authority having jurisdiction; or

(b) when an installation whose power feed lines have been disconnected from the mainline disconnect switch; and

(1) an electric elevator, dumbwaiter, or material lift whose suspension ropes have been removed, whose car and counterweight rest at the bottom of the hoistway, and whose hoistway doors have been permanently barricaded or sealed in the closed position on the hoistway side;

(2) a hydraulic elevator, dumbwaiter, or material lift whose car rests at the bottom of the hoistway; when provided with suspension ropes and counterweight, the suspension ropes have been removed and the counterweight rests at the bottom of the hoistway; whose pressure piping has been disassembled and a section removed from the premises and whose hoistway doors are permanently barricaded or sealed in the closed position on the hoistway side; or

(3) an escalator or moving walk whose entrances have been permanently barricaded.

### A18.1 Platform Lifts and Stairway Chairlifts

10.1.6 Installation Placed Out of Service. When an installation is placed out of service (see para. 1.3,Definitions), inspections and tests may be discontinued. Before the installation is put back in service, it shall be subject to all of the required routine and periodic tests and inspections, including the 1-year, 3-year, and 5-year tests.

### Definitions 1.3

Installation, placed out of service: an installation whose power feed lines have been disconnected from the machine disconnect switch.

Thanks,

*R. Kaese Dillman*