

---

**Board for Professional Land Surveyors**  
**Business Meeting Minutes**

DATE: October 16, 2025

TIME: 10:00 AM

LOCATION: Marriot Owings Mills Metro Centre  
10101 Grand Central Ave.  
Owings Mills, MD 21117  
*(Teleconference via Google Meet)*

MEMBERS PRESENT: T.J. Frazier, *Chair*  
Tammy Rollins, *Vice - Chair*  
Erick Quintanilla, *Land Surveyor*  
Jeanne Nebre, *Land Surveyor*  
Ramon Labrador, *Land Surveyor*  
Derrick McLaughlin, *Consumer*

MEMBERS ABSENT: John Dove, *Commissioner*  
Sarah McDermott, *Assistant Commissioner*

STAFF PRESENT: Zevi Thomas, *Executive Director*  
Raquel Meyers, *Assistant Executive Director*  
Matthew Venuti, *Board Counsel*  
Dorian Price, *Board Administrator*

OTHERS PRESENT: None

**Meeting Called to Order**

Chair TJ Frazier called the business meeting of the Maryland Board for Professional Land Surveyors to order at 10:15am.

## Approval of September 3, 2025 Minutes

Members of the Board reviewed the meeting minutes for September 3, 2025. Motion (I) was made by Mr. Quintanilla, seconded by Ms. Rollins, and unanimously carried by the Board to approve the minutes with no corrections.

## Executive Director's Report

Mr. Thomas announced that the fall session of the state specific exams will be proctored at the MD Board headquarters in Baltimore, MD on Tuesday October 21, 2025.

## Board Counsel Report

None

## Maryland Society of Surveyors (MSS)

### *Questions & Answers*

The Board members fielded questions from attendees during MSS Annual Conference and Town Hall. Questions from attendees regarding policy guidelines, application review, updates to laws/ regulations.

Attendee # 1 inquired about streamlining a process for review of applications in comparison to neighboring states to ensure the review time is expedited as some applicants find the process a bit lengthy and cumbersome. Ms. Nebre responded, informing applicants that the submission of an NCEES Record helps with timely review of applications, since these council records contain most of the supporting documentation the Board needs to review. Mr. Frazier added that although the NCEES Records are extensive, they do not necessarily outline all aspects of the documentation the Board requires for exam approval; explaining that the state of Maryland requirement regarding minor engineering experience differs from other states. Mr. Frazier indicated that the submission of application Form 1 and Form 3 on the Maryland Board's website is required in addition to submitting an NCEES Record.

Attendee #2 expressed his concern regarding a fellow land surveyor who submitted their application for exam approval, stating that a response from the Board was not received confirming receipt of the application documentation and that the individual is worried that they may miss deadline for exams. Mr. Frazier responded, stating that communication delays may be one of the issues; the Board will make every effort and reasonable accommodation to ensure prompt review of these applicants.

Attendee #3 inquired if any applications will be considered for review during the meeting. Mr. Frazier informed the attendee that applications are not reviewed during this Board's business meeting.

Attendee #4 inquired about a grace period prior to the December 31 deadline for submitting documentation. Mr. Frazier responded stating the application must be "approvable," noting the September 1 deadline was an extension to allow applicants time to submit in the event an application was returned due to additional documentation requested by the Board.

Attendee #5 announced that MSS had been in coordination with the Board to implement a mentoring program that includes licensed surveyors who will assist potential applicants in developing portfolios for PS exam applications; noting that RPEs are kept along with other application-related documentation on file. Mr. Frazier agrees that this will lessen the delayed responses from the Board staff and ensure applications are received and reviewed in a timely manner.

***Board Presentation of Wall Certificates to New Licensed Surveyors***

Members of the Board presented wall certificates to acknowledge 15 newly licensed surveyors: Marc Alexander, PLS; Brent Allgood, PLS; Thomas D Blasi, PLS; Clayton Hayes, PLS; Anthony Selimo, PLS; Ryan Little, PLS; Gary Sensenig, PLS; John Slone, PLS; Andrew Whaley, PLS; Patrick Pierce, PLS; Saylor Guy, PLS; Richard Simon, PLS; Samuel Sandler, PLS; Jacob Goode, PLS.

***Old Business***

Mr. Frazier announced that in lieu of the sunseting of category F December 31, 2025, effective January 01, 2026, all applicants will be required to provide the board with 30 credits of surveying related coursework. Mr. Frazier noted that the Board does not, and has no plans to implement a degree requirement in the state of Maryland. Providing minimal detail, Mr. Frazier announced that beginning Spring 2026, the Maryland Law and Ethics state-specific exam will be moving to an on-line format. Logistics regarding this exam are still under discussion.

***Adjournment***

There being no further business to discuss, Motion (II) was made by Ms. Rollins, seconded by Mr. Labrador, and unanimously carried by the Board to adjourn the Board meeting as part of the MSS Town Hall meeting at 12:05pm.

*Chair's Signature: Signature on File*

*Date:*