**WIOA Alignment Group Planning:   
*2024-2028 Combined WIOA State Plan***

**Preparation/Submission Timeline**

*Fall 2023: Federal partners release 2024 Plan guidance (Date TBD)*

**Key Dates**

1. End of September - Strategic Planning concludes
2. October 31 - First Draft completed
3. November 27 - Second Draft completed
4. December 8 - Draft submitted for public comment
5. January 18 - Draft submitted to Core Partners for approvals
6. January 31 - Approvals Due
7. February 1 - Draft submitted to Governor’s Office for approval
8. February 28 - Plan officially submitted via portal

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| **MONTH** | **ACTIVITY** |
| July | 7/31 - WIOA Alignment Group initial planning discussion on WIOA 2024-2028 state plan process and timeline. Goal is to solicit feedback and approve the timeline. |
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| August | 8/1 - 8/28 - 1 on 1 Operational and Planning meetings with WIOA Alignment Partners |
| 8/28 - WIOA Alignment Group Meeting discussing strategic planning, new norms for the group, and evaluation of current goals. |
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| September | 9/6 - September Governor’s Workforce Development Board (GWDB) meeting |
| 9/25 - WIOA Alignment Group meeting, finalizing State Plan writing process and areas of focus. |
| 9/29 - Assigned sections distributed to WIOA Core Partners |
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| October | 10/2 - 10/31 - WIOA Core Partners edit individual State Plan sections |
| 1st Draft of State Plan sections Due October 31s |
| 10/30 - WIOA Alignment Group meets. Discuss progress on sections, questions/concerns, etc. |
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| November | 11/1- 11/10 - Policy Unit reviews sections |
| 11/13 - 11/27 - Policy Unit provides feedback and works with partners to revise sections |
| 11/29 - WIOA Alignment Group meets (meeting moved to Wednesday). Policy Unit provides update on progress |
| 11/28 - 12/5 - DWDAL Policy Unit compiles/edits full State Plan and prepares “Crosswalk” for GWDB:   * New Prompts, * Significant Modifications, and * Emphasized topics.   Submit crosswalk to GWDB for inclusion on agenda during 12/6 meeting. |
| December | 12/6 - GWDB Meeting. DWDAL presents *Crosswalk* and requests approval to submit for public comment. Also DWDAL suggests Board to review State Plan during upcoming public comment period |
| 12/8 - 1/5 - State Plan released for public comment |
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| January | 1/8 - 1/12 - Policy team reviews and compiles public comments |
| 1/15 - Early WIOA Alignment Group meeting scheduled to review public comments |
| 1/8 - 1/17 - DWDAL Policy Unit compiles FINAL DRAFT State Plan and prepares *2022 State Plan Summary* for GWDB/Governor’s Office:   * Responses to new prompts, * Brief section-by-section updates, and * Trends/themes. |
| 1/18 - DWDAL shares FINAL Draft and *2022 State Plan Summary* via email with partners who want to review **entire** State Plan for approval:   * GWDB * MD Labor * DHS * MSDE DORS |
| 1/31-Approval due from core partner leadership |
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| February | 2/1 - 2/23 - Governor's Office reviews and approves |
| 2/1 - 2/28 - Policy Unit uploads State Plan into portal |
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| March | 3/1 - State Plan due |
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| April- June | Work with federal partners on revisions |
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| July | Full Federal Approval   * Governor announces approved Plan * Plan published online |

**Partner Logistics**

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|  | **Point of Contact** |
| MD Labor (Overall) | Robert Ruffins/Dylan McDonough |
| MD Labor Title I/III | Lloyd Day |
| MD Labor Title II | Perketer Tucker |
| MD Labor UI | Likivu Speaks |
| GWDB | Michael DiGiacomo |
| DHS-TANF | Tina Turner |
| DHS- SNAP E&T | Mischelle Williams and Candice Roberts |
| DORS | Patrick Peto |
| DHCD | Angela Fraser |