



The Arc Baltimore is looking for passionate and compassionate people to join our staff and provide life-changing supports to individuals with intellectual and developmental disabilities. The individuals we support are more active in the community than ever before. They are living in Baltimore's neighborhoods; they are going to work, paying their bills, going out with friends. They are living and thriving in the community.

We have multiple open positions at The Arc Baltimore, Our available positions range from direct support professionals supporting people with disabilities at home and at work to administrative positions, case managers and program directors. We encourage qualified applicants to apply for any of the openings listed on our job board accessed by clicking the buttons below. During the phone screening process, we will try to match a position that works best with your schedule and location preference.

Denise Bice Local Veteran Employment Representative

> <u>Denise.bice@maryland.gov</u> (443) 955-9085

JOB OPPORTUNITIES

Employment Support Specialist II

1404529

- Provide individualized intensive ongoing job supports such as teaching new job skills through systematic instruction, modeling and training in interpersonal skills for the workplace, assisting with workplace onboarding and training, creating and implementing nonstigmatizing workplace accommodations and modifications, developing natural supports, and travel training, for example. Provide required supports as documented in individuals Person-Centered plans.
- Develop and maintain positive relationships with area businesses.
- Ensure the health and safety needs of individuals are met on the job sites and while traveling in the community.

Assistant Director of Janitorial Services

1404516

- Assist with ensuring that the Supported Workers rights and dignity are protected and that they have maximum opportunities to fully participate as a member of the Janitorial department, with access to all the supports and services available.
- Assist and/or monitor the recruitment, interviewing, and hiring of new employees. In conjunction with HR, make final hiring decisions for the department.
- For all employees, assist with the development, implementation, and refining of various training modules for staff and Supported Worker positions. Assure that training is systematic, consistent, and uses best practices.

Director of Landscape Services

1404479

- Responsible for ensuring that the supported workers' rights and dignity are protected and that they have maximum opportunities to fully participate as a member of the landscape/policing department, with access to all the supports and services available.
- Develop and maintain customer relationships that result in longterm contracts with growth potential and opportunities for additional jobs.
- Supervise field managers, including frequent on-site quality evaluations, customer relations, and team development.

HOW TO APPLY:

Veterans are encouraged to apply for more information go to:

<u>www.mwejobs.maryland.gov</u>; and place the appropriate job order number onto the job order search tab.

<u>Expiration Date: September 10, 2021</u>





