Assistant Manager  MWE#: 1416812
- Supervise employees.
- Implement organizational process or policy changes.
- Develop safety standards, policies, or procedures.
- Inspect condition or functioning of facilities or equipment.
- Purchase materials, equipment, or other resources.
- Inspect physical conditions of vehicle fleets, or equipment and order testing, maintenance, repairs, or replacements.
- Plan, organize, or manage the work of subordinate staff to ensure that the work is accomplished in a manner consistent with organizational requirements for FreedomCar.
- Collaborate with other departments to integrate logistics with business systems or processes, such as customer sales, order management, accounting, or shipping.

Drivers  MWE#: 1415265
- Arrange to pick up customers or groups on a regular schedule.
- Check the condition of a vehicle's tires, brakes, windshield wipers, lights, oil, fuel, water, and safety equipment to ensure that everything is in working order.
- Communicate with dispatchers by radio, telephone, or computer to exchange information and receive requests for passenger service.
- Complete accident reports when necessary.

Manager Apprentice  MWE#: 1416795
- Creation of new reservations and manage changes for existing reservations
- Support and collaborate with the Operations Manager by scheduling services and managing changes to the schedule
- Manage drivers queries, changes, and scheduling
- Manage customer expectations and provide necessary damage control with grace and efficiency.
- Driving, when necessary (were all drivers when necessary)

HOW TO APPLY:
Veterans are encouraged to apply! Go to www.mwejobs.maryland.gov and placing the appropriate job order number on job search tab and following the hiring instruction.

Expiration Date: 10/4/2021