EMPLOYER: CAN
Community Assistance Network

POSITION: JOB DEVELOPER

Are you looking to make a positive impact on the lives of those in your community? CAN’s purpose in operating is to provide a safe, clean, supportive community to help stabilize individuals experiencing homelessness in Baltimore County, by promoting self-worth, encouraging personal responsibilities, and providing linkages to community resources.

POSITION DUTIES:
- Conduct intakes and assessments with job seekers to understand strengths, needs, interests, and capabilities.
- Assist clients with creating and revising resumes and completing employment applications.
- Create and facilitate interactive job readiness workshops for community members.
- Develop, cultivate, and maintain partnerships with local employers, external providers and training partners.
- Create and manage case notes, data, and case management files in a timely manner.
- Participate in community events, job fairs and networking opportunities to secure leads and resources.

QUALIFICATIONS:
- Bachelor’s degree required
- Experience working with at-risk populations or with community outreach
- Knowledge of the current labor market, experience using job search tools and resources
- Excellent interpersonal skills and ability to build rapport with diverse client base
- Intermediate skill level with MS Office, internet and email accounts, and computerized tutorials.
- Valid State of Maryland driver’s license and own transportation required

HOW TO APPLY:

Please email cover letter and resume to Michelle Phelps, Director of Human Resources, at mphelps@canconnects.org

The Baltimore County American Job Centers provide equal opportunity and access to all of its services, resources and programs. Auxiliary aids and services are available to individuals with a disability and / or those needing language interpreter services with advanced request. TTY users call via the Maryland Voice Relay Service at 711.
HOT JOB
Baltimore County Career Centers

EMPLOYER: CAN
Community Assistance Network

POSITION: SOCIAL WORKER/CASE MANAGER

Are you looking to make a positive impact on the lives of those in your community? CAN’s purpose in operating is to provide a safe, clean, supportive community to help stabilize individuals experiencing homelessness in Baltimore County, by promoting self-worth, encouraging personal responsibilities, and providing linkages to community resources.

POSITION DUTIES:
- Assess client needs and strengths, create service plans and implement through referral and linkage to Agency and Community resources for essential support services for homeless clients.
- Complete ongoing assessments to assist clients to become physically and mentally healthier, housed in safe stable environments, and as independent as possible.
- Track and update case load numbers, demographic information, and other pertinent data.
- Attend staff meetings, contribute to program evaluation and research. Prepare case histories and reports, maintain records on social services rendered and monitor activities of patients/clients.

QUALIFICATIONS:
- Licensed Certified Social Worker–Clinical (LCSW-C) or Licensed Masters Social Worker (LMSW)
- Ability to apply social work theories and principles in a variety of case settings
- Excellent interpersonal skills and ability to build rapport with a diverse client base
- Aptitude for gathering information for the purpose of evaluation and assessing needs of clients
- Capable of developing effective treatment or service programs for individuals and to provide crisis intervention

HOW TO APPLY:

Please email cover letter and resume to Michelle Phelps, Director of Human Resources at mphelps@canconnects.org

Rosedale (some travel is expected)
Full Time
$55-58,000 Annually

The Baltimore County American Job Centers provide equal opportunity and access to all of its services, resources and programs. Auxiliary aids and services are available to individuals with a disability and / or those needing language interpreter services with advanced request. TTY users call via the Maryland Voice Relay Service at 711.